

**MINUTES  
HAMILTON COUNTY AIRPORT AUTHORITY  
MARCH 4, 2010  
Commissioners Courtroom  
One Hamilton County Square  
Noblesville, Indiana**

**Public Session**

President Silvey called the public session to order at 6:30 p.m. with Secretary Pickett taking roll. A quorum was declared present with Allyn Beaver, Ted Moran, Bob Wilson and Don Silvey. Tom Kapostasy was absent.

**Approval of Minutes**

*B. Wilson moved to approve the minutes from January 14, 2010 and February 2, 2010. A. Beaver seconded. Motion carried unanimously. (4-0)*

**Consideration of Ordinance 2-2-10**

M. Howard reported he has received a written remonstrance from the President of the Zionsville Town Council that our notice was not published soon enough after the introduction. We are in litigation with Zionsville so he suggests that the Board move to introduce the ordinance as amended in the red line copy and set a special meeting no sooner than March 19, 2010 and publish notification tomorrow. The public hearing will be held at that time and not today. *Silvey moved to introduce Ordinance 2-2-10 as amended. A. Beaver seconded. Motion carried unanimously. (4-0)* Silvey asked Secretary Pickett to make copies of the ordinance available for public viewing and advertise a meeting for March 19, 2010. *Silvey moved to hold a special meeting on March 19, 2010 at 1:30 p.m. in the Commissioners Courtroom. Wilson seconded. Motion carried unanimously. (4-0)*

**Public Comments**

**Commemorative Air Force**

Mike Bacon with Commemorative Air Force (CAF) based out of Indianapolis Executive Airport handed out a letter of Intent for T-Hangar Bldg B to be refurbished as a CAF Museum Hangar. CAF is trying to find a permanent home for two aircrafts that are currently based at IEA. CAF's mission in life is to educate the public and memorialize WWII aviation. A home is needed so we can better carry out that mission. Our proposal is that you assist us by turning over Hangar B to CAF. We believe a corporative arrangement between the Airport Board, CAF and Montgomery Aviation would create a win-win for the CAF organization with our goal bring more aircraft to the field and this would allow us to carry out our mission to grow the wing with education purposes. Silvey asked A. Beaver to head up the committee reviewing the request and bring in anyone he so chooses.

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Wilson asked what the time frame would be on this project? M. Bacon said we would like to get started late spring or early summer if the Board approves.

Zionsville Town Council

Matt Strzyuski read a letter from Zionsville Town Council President Matthew Price regarding the advertising of the ordinance.

**Committee Reports**

**Community and Public Relations**

Wilson stated he met with Andi (Montgomery) concerning Indiana Convention and Visitor Bureau. They have a publication that comes out twice a year. An ad cost \$1,950.00 and Andi would like to request that the Board pay half which would be \$975.00. We would also like to have an outline of our marketing plan by the April meeting. *Wilson moved to approve paying \$975.00 for half of the ad. A. Beaver seconded. Motion carried unanimously. (4-0)*

**Indianapolis Executive Airport Report**

A. Montgomery reported:

- Distributed the Year End report to Kapostasy, Silvey and Pickett.
- Avfuel mentioned in their ad that IEA was named Airport to the Year.
- A decision was made today in meeting with the Scheitlin Communication on what website construction builder to go with. We are under budget. Montgomery is looking at the final wording and will move this forward.
- Dan and Andi have been invited to attend the NATA's FBO Leadership Conference in March. Bobby will be attending the Line Service Supervisor Training update. Pete Dooley will be staying at the house to cover the days they are gone.
- The AirNav advertising has been updated.
- We have had several pilots and base customers ask to consider directional signs at the taxiway and a calm wind runway advertisement. Montgomery told them she would bring this concern to the board.
- The CAF Valentines Day Dance was a great success once again.
- The airport will be mentioned several times in an upcoming edition of the Aviation Business Journal. I The Montgomery's are also featured in the Hamilton County Business magazine and in Auto Pilot. They have received very nice letters from the State and Westfield.
- This years' fly-in and open house will be on August 21, 2010 from 10 a.m. to 3 p.m. They will need lots of volunteers, raffle prizes and donations.
- The 4<sup>th</sup> quarter report is done and the 1<sup>st</sup> quarter of 2010 report will be ready for the next meeting.

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- Montgomery's are participating in the Zionsville Arts Initiative by displaying artists from Boone and Hamilton counties at the airport.
- Montgomery has a contact for the board picture if needed with Mark Lee .

**Woolpert Engineering Report**

Airport Layout Plan

Chris Snyder requested approval of the ALP (Airport Layout Plan) and notification to the FAA (Federal Aviation Administration) for a tower site study. This is for the FAA tower that is being proposed at the airport. They have worked with ITT and have identified the best location for the tower which is down by the long term parking lot. We have information now that we can submit to the FAA and they have asked us to submit it as soon as we can. The information has been given to Silvey that gives the proposed tower location and an easement area that would be necessary which is a 25 X 25 foot area and has an access easement off the long term parking lot with an actual description. Snyder stated at this time he is only looking to notify the FAA of the ALP improvement and getting a 74/60 evaluation to see if it would be hazardous to airspace. *Silvey moved for Woolpert to submit the necessary documentation to FAA. A. Beaver seconded. Motion carried unanimously. (4-0)*

Nick Isenberg stated on February 25, 2010 at 4:30 p.m. bids were opened and read for the Apron Expansion Project. Bids were received from the following:

Harper Company:

Division "A" Base Bid \$882,621.05  
Division "B" Base Bid \$291,495.25  
Division "C" Base Bid \$952,250.42

Poindexter Construction:

Division "A" Base Bid \$874,619.00  
Division "B" Base Bid \$423,047.00

Reith Riley:

Division "A" Base Bid \$1,520,819.31  
Division "B" Base Bid \$359,212.03  
Division "C" Base Bid \$1,223,762.25

E&B Paving:

Division "C" Base Bid \$1,064,707.14

Isenberg reported that Harper Company was the apparent low bidder for all bids combined.

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**Rule 5**

Boone County Soil and Water Conservation district has submitted their Rule 5 approvals today. Woolper has received the drainage review comments from Christopher Burke Engineering. They have asked that our response to their comments be received by Thursday, March 11, 2010 so it can go before the Boone County Drainage Board for approval the March 15, 2010.

Woolpert has received minor construction plan comments from Nick McClain of INDOT (Indiana Department of Transportation) and they are addressing those comments. They are still working on the safety and planning face comments from Melanie Myers with the FAA. The grant application has been submitted the the FAA as well.

Isenberg stated they are still working on Package two with it being 90% complete. Rule 5 will be submitted next and tomorrow they are submitting to the Indiana State Department of Health the sanitary mound system as well as the IWC for the waterline review. Woolpert will hold a pre-bid meeting March 19, 2010 at the airport with bids scheduled to be opened March 30, 2010. Isenberg requested of approval and signatures on the project title page so they can proceed with the bid. *Silvey moved to approve Package Two for the utility package as designed. Moran seconded. Motion carried unanimously. (4-0)*

Mark Thompson with Beck Seeds contacted Woolpert with wanting to coordinate a meeting for possible development. They would like to meet Wednesday, March 10, 2010 at 2:30 p.m. Isenberg asked if anyone on the Board would like to attend, it's at the Beck's office. Silvey stated he would attend the meeting.

Silvey stated he sent out an Email to everyone to let them know Senator Lugar's office announced that we are getting our grant for the South Jet Ramp. The amount that was announced by Senator Lugar's office was \$1,483,514.00. Silvey thanked Chris Snyder and Nick Isenberg for making that possible. Not that many months ago we authorized the design and with the interest of trying to make it so we could get at least part of it funded this year. Instead of giving us funding for just the dirt work they are in the process of approving the grant for both the dirt work and the pavement. *A. Beaver moved to allow Don Silvey to sign any grant documentation. Wilson seconded. Motion carried unanimously. (4-0)*

Snyder stated that Woolpert is still working with FAA and INDOT for some additional funding and it could still come this first round or it could come the second round. We should know more within the next two to three months when the next round starts.

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**Legal Counsel Report**

Howard reported after the filing of the suit we have received responsive pleading from Boone County and Zionsville asking for extension of time making responses and arguing positions which we fully anticipated.

Howard has spoken with Brad Beaver regarding using the Thompson TIF (Tax Increment Financing) that was responsible for a lot of airport funding in 2005 and 2006. That cash balance is built up again and we will be going to the Hamilton County Council, Commissioners and Redevelopment Commission to start the processes of opening up that funding. The TIF fund is a dedicated fund to be used for very limited purposes, the plan we have would allow that TIF money to fund the match part of the project that Woolpert has been working on. Howard stated he will have that funding plan before the Board at the April meeting. There is also a possibility of a \$1.4 million reimbursement to the County as part of the expenditure they made to purchase the airport. The funding is now part of Carmel and we are looking at an Interlocal Agreement with Carmel as they have some projects they are going to be looking at funding. Whatever amount of funding we receive this time is probably all for quite awhile as funding from the county council is going to be pretty slim.

**County Council Liaison**

Brad Beaver stated that this is a really good opportunity if this becomes possible. The Council is looking at across the board cuts, reduced hours and last night newspaper someone suggested selling the airport, so if it becomes possible that you could reimburse the county for the purchase of the airport sometime in 2010 you would find yourselves in a very good position. Beaver stated the few hundred thousand dollars the airport gets every year from the general fund is in danger.

**Secretary's Report**

*Moran moved to pay the claims totaling \$124,846.54. B. Wilson seconded.  
Motion carried unanimously. (4-0)*

**Next Meeting**

April 1, 2010 at 6:30 p.m. with an Executive Session starting at 6:00 p.m.

Silvey adjourned the meeting. [7:26]

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**Others Present**

Scott Alexander, Boone County Representative  
Brad Beaver, County Council Liaison  
Mike Howard, County Attorney  
Nike Isenberg, Woolpert Engineering  
Chris Snyder, Woolpert Engineering  
Dan Montgomery, Montgomery Aviation  
Andi Montgomery, Montgomery Aviation  
Carl Winkler, Montgomery Aviation  
Bobby Beem, Montgomery Aviation  
Jennifer Pickett, Secretary  
Matt Strzyuski  
Mike Bacon  
Tom Chope  
David Stader  
Evan Stader  
Jim Junker  
Noah Thomas  
Anthony Haser  
Lauren Powell  
Austin Zalaris

**APPROVED**

\_\_\_\_\_  
Don Silvey, President

Date: \_\_\_\_\_

**ATTEST**

\_\_\_\_\_  
Jennifer Pickett, Secretary

Date: \_\_\_\_\_